
Regional Grants Program Grant Application Guidelines 2016

What is the deadline to submit a grant application?

The deadline to submit a grant application is **November 13th, 2015**.

When will we know if our organization is selected?

The Pan Canadian selection committee evaluates applications in the fall of 2015. Their recommendations are then provided to the McKesson Foundation who must – by law – approve all grants. The McKesson Foundation is based at our parent company's San Francisco headquarters and must comply with a due diligence process required by the Internal Revenue Service (IRS) in order to be able to distribute the funds. Organizations chosen to receive a grant will be announced in the spring of 2016 once the due diligence process is completed. Only organizations that meet the selection criteria will be considered.

What are the selection criteria?

To be eligible:

- The organization must be a non-profit organization registered with the Canada Revenue Agency.
- The program must be aimed at either:
 - Children or youth **and** promote health or education; or
 - Fighting against poverty to improve the condition of children and youth.
- The grants must be for a specific project or program aimed at fulfilling basic needs while promoting self-sufficiency.
- The project or program must help a number of children or youth (cannot be limited to one or a few children).
- The organization must be no more than 100 kilometers from a McKesson Canada facility or office. McKesson Canada facilities and offices are located in St-John's (Newfoundland and Labrador), Moncton, Dartmouth, Montreal, Boucherville, Drummondville, Quebec City, Markham, Mississauga, Brampton, Chatham, Trenton, Toronto, Oakville, Winnipeg, Regina, Calgary, Edmonton, Vancouver. Please visit our Internet site for the location of our facilities and offices at: www.mckesson.ca.

What are the funding rules?

The McKesson Foundation operates from the United States and complies with the rules and regulations of the Internal Revenue Service (IRS). In order to be approved by the IRS as an organization that the Foundation can support, the organization should get at least 33% of its income from public support.

An organization is a publicly supported charity if it meets one of two tests:

1. The organization receives at least one third of its support in the form of contributions from publicly supported organizations, government and/or the general public.

Example: A human service organization whose revenue is generated through widespread public fundraising campaigns, federated fundraising drives, or government grants is a publicly supported charity.

Regional Grants Program

Grant Application Guidelines 2016 (cont'd)

2. The organization receives no more than one-third of its support from gross investment income and more than one-third of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions.

Example: A membership-fee organization in the community or an arts group with box office revenue is a publicly supported charity.

What would disqualify my project/program or organization?

The Foundation **DOES NOT** consider proposals:

- For religious organizations that actively proselytize a particular religious point of view or philosophy or only serve people of their faith.
- For veterans, labor, athletic or fraternal groups (except when these groups provide needed services to the community-at-large, such as soup kitchens).
- For direct grants or scholarships to individuals.
- For lobbying, political causes or campaigns.
- For projects or programs that do not directly benefit communities within a 100 km radius of a McKesson Canada facility or office.
- For health organizations concentrating on research or on one disease.
- For endowment funds.
- From McKesson Canada customers or suppliers.

Note: In general, salaries and operating costs are not eligible for grants unless they are an integral part of a project or program (for example, when producing a book, a writer and a graphic designer must be hired. Their salaries can be included in the overall budget of the grant request).

What should I include in the “Budget Allocation” section of the application form?

Include all expenses and revenues related to your project or program. It is important to add as much detail as possible.

What other information can I include in my application?

Attach any pertinent additional documents, photos or details that could clarify your application. You can provide us with a real-life story of an individual, or group of people, that have been positively affected by one or several of your programs. Unless you are requesting funds for a brand new program, it is best to tell a success story related to your funding request.

Regional Grants Program

Grant Application Guidelines 2016 (cont'd)

How are the recipient organizations chosen?

A selection committee, comprised of a cross-section of McKesson Canada employees, will evaluate grant applications and submit recommendations to the McKesson Foundation (based in San Francisco), who will make the final selections. Before an organization is approved for funding, it must sign a grant agreement form which is provided by our partner in administrating the program. Following this due diligence process, the monies will be sent via cheque in US dollars.

How much can an organization receive and how many grants are made?

In this program, there is no predetermined number of grants to be allocated. It depends on the number of eligible organizations that submit a project. A total of US\$300,000 can be allocated in grants. The amounts for individual grants can vary between \$2,500 and \$25,000. The McKesson Foundation is operating from the United States and grants are paid in US dollars.

What is the McKesson Foundation?

The McKesson Foundation, based at McKesson Corporation's head office in San Francisco, is dedicated to supporting employees' community involvement efforts and improving the health of patients through improved health care quality, personal health management and lower health care costs. To that end, each year the McKesson Foundation contributes more than 5 million dollars to non-profit organizations in North America working to improve the health of our communities. The Foundation also works in other areas such as awarding academic scholarships for employees' children and promoting employees' involvement in the community.

If I have more questions, who can I contact?

Given we cannot accept enquiries regarding the status of your request, you can submit your questions to the grant committee by email at: fondationMcKessonfoundation@mckesson.ca